

## Title: Style "Title," Arial, 14 pt., Bold, Centered

Author Name, Institution, Address, Email

Author Name 2, Institution, Address, Email

(if same institution, put all authors separated by commas, Institution, address, then put on new line "Email: email\_1, email\_2, email\_3" in order of authorship)

**Abstract:** Use style "Abstract," 10 pt., for your abstract. Indent the abstract .5 inch from the right and left margins of the paper. All text should be single-spaced. "Full justify" all text (straight margins on both left and right sides). Essay abstracts are 150 words.

### General Notes (Style "Heading 1" — 12 pt, Bold)

These are the formatting requirements for the essays that will be published in the Well Played Journal. Your essay must conform to these guidelines so that we can have uniform essays for the journal. It is recommended that you use the MS Word styles in this document as a template for your document.

### Body Text Formatting Instructions (Style "Heading 2" — 11 pt, Bold)

Use Arial 10 point font. "Full justify" paragraph text, i.e., left and right justify. Do not leave a blank line following headings. The margins for your entire paper should be 1 inch on all four sides.

Do not leave blank lines between paragraphs. Indent the first line of each paragraph .5 inches from the left margin.

*DO NOT use page numbers, running heads, or footnotes.* If you must use notes, please use endnotes, and place them immediately before the reference list. Refer to endnotes in text using a standard full sized numeral inside parentheses without superscripting (1). For *emphasis* in your text, use *italics*.

Leave one line before each section header. This will be accomplished automatically if you used the MS Word styles in this document.

### Essay Length (Style "Heading 2" — 11 pt, Bold)

Essays may be 3000-5000 words.

### Figures and Tables

All figures and tables must be referred to in your text (see Table 1). Color figures may be included, but they will be printed in the proceedings in black and white, so please be sure that they will reproduce acceptably without color (see Figure 1). All figures and tables should be centered. Table captions are aligned left *above* the table. Figure captions are centered and placed *below* the figure.

*Table 1:* An example of a table for the ICLS proceedings.

	Heading 1	Heading 2	Heading 3
Row 1	Cell 1	Cell 2	Cell 3
Row 2	Cell 4	Cell 5	Cell 6

[IMAGE]

*Figure 1.* The Image.

### Citation and Reference Style

Use APA reference style throughout your essay and the reference section. Please refer to the Sixth Edition of the APA Publication Manual for full details and more extensive examples.

Examples:

...promoted with the use of technology (e.g., Hawkins & Pea, 1987)...

... Dewey (1929) called for systematic knowledge of teaching practice...

...orchestrating learning in naturalistic settings (Brown, 1992; Bruner, 1999)

### **Extended Quotes**

For extended quotes from source material, indent the quote .5 inch from both the left and right margins. "Full justify" the text for the extended quote. The extended quote should be preceded and followed by one blank line.

    Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo. (Euripedes, 1999, p. 213)

### **Endnotes (use Heading 1)**

- (1) Place any endnotes after the main text of your essay, but before your reference list. Use 9 pt text for your endnotes, and "full justify" the margins. Place the endnote number reference in parentheses in the left margin, using the same number as in the text of the paper.
- (2) Use style "Endnotes", with a .25 inch "hanging" indent and a .25 inch tab setting, as in this example.

### **References (use Heading 1)**

- Brown, A. (1992). Design experiments: Theoretical and methodological challenges in creating complex interventions in classroom settings. *The Journal of Learning Sciences*, 2(2), 141-178.
- Bruner, J. (1999). Postscript: Some reflections on education research. In E. C. Lagemann & L. S. Shulman (Eds.), *Issues in education research: Problems and possibilities* (pp. 399-409). San Francisco: Jossey-Bass Publishers.
- Hawkins, J., & Pea, R. D. (1987). Tools for bridging the cultures of everyday and scientific thinking. *Journal for Research in Science Teaching*, 24, 291-307.
- Lave, J. (1987). *Cognition in practice*. New York: Cambridge University Press.

(Note that references are in style "References," 10 pt text, "full justified" and use a .5 inch "hanging" indent, with no spaces left between entries. Follow APA style. The MOST important thing about the reference style you use is that readers be able to locate the sources you cite! Please be especially clear in the case of references to on-line materials!)

### **Acknowledgments (use Heading 1)**

If you would like to make acknowledgments in your essay, please do so after the reference section, use 10 pt font, "full justify" your text, and do *not* indent the first line of the acknowledgments.