

Melissa Robinson Schoeller

Producer + Production Manager | Seeking Internship

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EXPERIENCE

Brigham and Women's Hospital, Dept. of Dermatology **Senior Administrative Assistant**

SEPTEMBER 2014 - JULY 2016

- Maintained all resources so that staff and physicians could more effectively perform their duties while staying within prescribed budgets.
- Organized calendars, meetings, and travel for physicians in order to ensure their time was effectively spent on care and teaching.

Massachusetts General Hospital, Dept. of Psychology **Clinical Research Coordinator**

NOVEMBER 2012 - AUGUST 2014

- Coordinated all aspects of active studies being conducted in the program, including multi-site, government sponsored projects.
- Designed and managed quality assurance initiatives to determine client improvement and satisfaction.
- Served as point of contact for sponsors, clients, and study participants.

PROJECTS

Ripieno: Animation Project | Producer + Writer + Artist **Carnegie Mellon University**

- Developing a 360° animated film to be viewed in virtual reality headsets based on pre-established story package.
- Exploring integrating motion capture animation and spatialized sound into the VR space.
- Creating an original story, style guide, and storyboard for subsequent animation teams to implement.

Building Virtual Worlds | Producer + Artist **Carnegie Mellon University**

- Rapidly developed games on 5-person multidisciplinary teams in one-to-two week intervals.
- Platforms used: HTC Vive, Oculus and Leap Motion, Eyegaze, Makey-Makey, C.A.V.E.
- Customized display theming and game design for showcasing.

EDUCATION

Carnegie Mellon University **Master of Entertainment Technology**

May 2018

Bryn Mawr College **Bachelor of Arts**

May 2012

Major: Psychology

Minor: Creative Writing

SKILLS

Organization Systems

Scrum, Kanban, Agile, Animation Pipeline, Motion Capture Pipeline

Technology

Oculus Rift, HTC Vive, Makey-Makey, C.A.V.E., Leap Motion, Eyegaze, 360° Video

Art

Life drawing, digital drawing, introductory animation, 3D modeling, story art

Software

Shotgun, Trello, Slack, Photoshop, Adobe Illustrator, Adobe Flash, Maya 2017, Microsoft Office Suite

LANGUAGES

Japanese, Intermediate

German, Beginner

Hebrew, Beginner